



**Board of Supervisors  
County of Louisa  
Monday, September 15, 2025  
Louisa County Public Meeting Room  
5:00 PM**

**CALL TO ORDER - 5:00 P.M.**

Mr. Adams called the September 15, 2025, meeting of the Louisa County Board of Supervisors to order at 5:00 p.m.

Attendee Name	Title	Status	Arrived
Tommy J. Barlow	Mountain Road District Supervisor	Present	5:00 PM
Fitzgerald A. Barnes	Patrick Henry District Supervisor	Present	5:00 PM
Christopher C. McCotter	Cuckoo District Supervisor	Present	5:00 PM
H. Manning Woodward, III	Louisa County Supervisor	Present	5:00 PM
R. T. Williams	Jackson District Supervisor	Present	5:00 PM
Duane A. Adams	Mineral District Supervisor	Present	5:00 PM
Rachel G. Jones	Green Springs District Supervisor	Present	5:00 PM

**Others Present:** Christian Goodwin, County Administrator; Chris Coon, Deputy County Administrator; Wanda Colvin, Deputy County Administrator/Director of Finance; Patricia Smith, County Attorney; Alexandra Stanley, Executive Assistant/Deputy Clerk; and Scott Raettig, Director of Information Technology

**CLOSED SESSION**

On the motion of Mr. Barlow, seconded by Mr. Williams, which carried by a vote of 7-0, the Board voted to enter Closed Session at 5:00 p.m. for the purpose of discussing the following:

1. In accordance with §2.2-3711 (A)(3), discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property in the Cuckoo District, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; and
2. In accordance with §2.2-3711(A)(8), consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

**REGULAR SESSION**

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to return to Regular Session at 6:00 p.m.

**RESOLUTION - CERTIFICATION OF CLOSED SESSION**

Voter	Role	Vote
Tommy J. Barlow	Voter	Yes/Aye
Fitzgerald A. Barnes	Seconder	Yes/Aye

R.T. Williams, Jr.	Mover	Yes/Aye
Christopher C. McCotter	Voter	Yes/Aye
Duane A. Adams	Voter	Yes/Aye
Rachel G. Jones	Voter	Yes/Aye
H. Manning Woodward, III	Voter	Yes/Aye

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to adopt the following resolution:

**WHEREAS**, the Louisa County Board of Supervisors has convened a Closed Meeting this 15<sup>th</sup> day of September 2025, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, §2.2-3712 of the Code of Virginia requires a certification by the Louisa County Board of Supervisors that such closed meeting was conducted in conformity with the Virginia Law.

**NOW, THEREFORE BE IT RESOLVED** on this 15<sup>th</sup> day of September 2025, that the Louisa County Board of Supervisors does hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting was heard, discussed or considered by the Louisa County Board of Supervisors.

#### **ADMINISTRATIVE ITEMS - 6:00 P.M.**

#### **INVOCATION**

Mr. Williams led the invocation, followed by the Pledge of Allegiance.

#### **ADOPTION OF AGENDA**

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to adopt the agenda, as amended, with the following changes:

- Added a Resolution Proclaiming October 5-11, 2025, as National 4-H Week in Louisa County of Louisa to Consent Agenda
- Removed A Resolution to Approve the Fiscal Year 2027 Budget Calendar from Consent Agenda to Action Items

#### **MINUTES APPROVAL**

#### **Board of Supervisors Regular Meeting Minutes – September 2, 2025**

On the motion of Mr. Williams, seconded by Mr. McCotter, which carried by a vote of 6-0-1, with Mr. Barnes abstaining, the Board voted to approve the minutes from the September 2, 2025, regular meeting.

**BILLS APPROVAL****Resolution – To Approve the Bills for the First Half of September 2025 (FY26)**

On the motion of Mr. Williams, seconded by Mr. McCotter, which carried by a vote of 6-0-1, with Mr. Barnes abstaining, the Board adopted a resolution approving the bills for the first half of September 2025 (FY26).

**Resolution – To Approve the Bills for the First Half of September 2025 (FY25)**

On the motion of Mr. Williams, seconded by Mr. McCotter, which carried by a vote of 6-0-1, with Mr. Barnes abstaining, the Board adopted a resolution approving the bills for the first half of September 2025 (FY25).

**CONSENT AGENDA ITEMS**

On the motion of Mr. Williams, seconded by Mr. McCotter, which carried by a vote of 7-0, the Board voted to adopt the Consent Agenda items for September 15, 2025, as follows:

1. Resolution – In Support of Sustained State Funding for Phosphorus Remediation to Address Harmful Algal Bloom (HABs) at Lake Anna
2. Resolution – Authorizing a Pass Through Appropriation for the Sheriff's Office for DMV Select Enforcement Grant
3. Resolution – To Approve and Award a Contract for Geotechnical Engineering , Construction Inspection and Testing Services
4. Resolution – Authorizing a Pass Through Appropriation to the Louisa County Airport for State Aviation Grants
5. Resolution - Proclaiming October 5-11, 2025, as National 4-H Week in Louisa County of Louisa

**RECOGNITIONS**

(None)

**PUBLIC COMMENT PERIOD**

Chairman Adams opened the public comment period. With no one wishing to speak, Chairman Adams closed the public comment period.

**INFORMATION/DISCUSSION ITEMS**

(None)

**UNFINISHED BUSINESS**

(None)

**NEW BUSINESS/ACTION ITEMS****Recognition – Authorizing a Pass Through Appropriation to the Cutalong II CDA**

Ms. Colvin stated in January 2022, the Louisa County Board of Supervisors entered into a memorandum of understanding and a special assessment agreement with the Cutalong II Community Development Authority (CDA). As per the special assessment agreement, the County will collect/bill annual installments of a special assessment within the CDA District at the same time as the County real estate taxes are billed. The special assessment monies collected are estimated to be \$1,662,635 and monies collected will be paid to the Cutalong II CDA in February 2026. This funding was not included in the FY2026 budget and needs to be appropriated at this time.

On the motion of Mr. Williams, seconded by Mr. McCotter, which carried by a vote of 7-0, the board voted to approve the pass through appropriation to the Cutalong II Community Development Authority (CDA) in the amount of \$1,662,635 for collected special assessment revenues. The source of funding is Cutalong Special Assessments Revenue (0701R11-311010).

**Resolution – Granting Permission for the General Services Department to Proceed with a Space Study, Surveying, and Development of an Initial Floor Plan for the Animal Shelter Addition**

The Louisa County Board of Supervisors has deemed it a priority to provide shelter, adequate space, and care for animals housed at the Louisa County animal shelter. The current shelter facility, which has remained the same size since its renovation and inception in the early 1990's, and is in a need of expansion to suit the current day and future needs for animal care. The Board has planned funds in the future Capital Budget for construction of a new addition to the existing Animal Shelter. Funds have been appropriated in the Capital Budget for engineering for the Animal Shelter Addition.

The General Services Department would like to proceed with a space study, surveying of the existing site, development of a preliminary floor plan, and development of a budget for construction based on the state requirements and future needs through the term contract for that Timmons Group holds for engineering services with the County, County of Louisa Term Contract #GS-25-05.

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to authorize the General Services Department to proceed contracting with Timmons Group for a space study, surveying of the existing site, development of a preliminary floor plan, and development of a budget for construction for the Louisa County Animal Shelter Addition with a cost of not to exceed \$50,776.00; with the funds coming from the Capital Budget Line: GL # 30342000-482830.

**Resolution – To Approve Fiscal Year 2027 Budget Calendar**

A number of events involving the County Planning Commission, the School Board, and the Board of Supervisors are necessary for the approval and appropriation of the annual operating and capital improvement plan budget. The calendar formalizes these events.

On the motion of Mr. Barnes, seconded by Mr. Williams, which carried by a vote of 7-0, the Board adopts the Fiscal Year 2027 budget calendar.

## **REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES**

### **Committee Reports**

(None)

### **Board Appointments**

On the motion of Mr. Williams, seconded by Mr. Woodward, which carried by a vote of 7-0, the Board voted to make the following appointments:

- Appointed Mr. Lakey Harkrader to the Airport Advisory Committee
- Appointed Mr. Brad Landseadel to the Airport Advisory Committee
- Appointed Mr. Bernie Estes to the Airport Advisory Committee
- Appointed Mr. Frank Barberio to the Airport Advisory Committee
- Appointed Ms. Wanda Apperson to the Commission on Aging representing the Patrick Henry District

### **County Administrator's Report**

Mr. Goodwin reported that there were several monthly reports and items of correspondence in the Board packet and reminded the Board of several upcoming events.

## **PUBLIC HEARINGS**

### **Resolution – Authorizing a Budget Supplement to the Shannon Hill Regional Business Park Offsite Utilities Project and to the Louisa Tech Sites Offsite Utilities Project**

The Board previously approved a Comprehensive Agreement and Design Build Contract with Louisa County Infrastructure, LLC., (“LCI”) under the Public-Private Education Facilities and Infrastructure Act (PPEA) of 2002 on November 24, 2024. A change order in the amount of \$16,363,145 is necessary to add a rock removal allowance to the previously approved contract for the Louisa Tech Sites Offsites Utilities project that is funded by Amazon Web Services (AWS). On December 2, 2024, the Board approved moving forward with a contract for the construction of the Shannon Hill Regional Business Park Offsite Utilities.

The project included a substantial amount of horizontal directional drilling (HDD) to avoid environmental features along the pipe route and when performing HDD on pipeline projects, the amount of rock that is encountered is unknown, given the depth of the pipe is 20-feet or more in the ground. The County's third-party construction management consultant will be onsite for all HDD activity and will audit rock encounters in the field to ensure that the amount billed against the rock allowance is what is encountered.

The additional cost of the project, including rock allowance, is estimated to be \$5,308,378 or less. The additional costs for both aforementioned projects were not included in the FY2026 budget and need to be appropriated at this time.

On the motion of Mr. Barnes, seconded by Ms. Jones, which carried by a vote of 7-0, the Board voted to hereby authorize a budget supplement in the amount of \$16,363,145 to the Amazon Web Services Infrastructure Capital Project (30382000-481373-C8203) to add a rock removal allowance to the previously approved contract and authorizes the County Administrator to amend any and all contractual documents with Louisa County Infrastructure, LLC to increase the total contract price to \$104,289,125. The source of funding is Amazon Web Services Recoveries (0303R19-319010-C8203). That the Louisa County Board of Supervisors also authorizes a budget supplement in the amount of \$5,308,378 to the Shannon Hill Regional Business Park Offsite Utilities (30382000-431460) for additional costs of the project, including rock allowance. The source of funding is General Fund Balance.

### **ADJOURNMENT**

On the motion of Mr. Barnes, seconded by Mr. Williams, which carried by a vote of 7-0, the Board voted to adjourn the September 15, 2025, meeting at 6:15 p.m.

BY ORDER OF:  
DUANE A. ADAMS, CHAIRMAN  
BOARD OF SUPERVISORS  
LOUISA COUNTY, VIRGINIA